



## Marin Healthcare District

100B Drakes Landing Road, Suite 250, Greenbrae, CA 94904

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### FINANCE AND AUDIT COMMITTEE

#### Regular Meeting

Tuesday, June 26, 2018, 5:30pm

**Members:**

**Chair:**

Larry Bedard, MD

**Members:**

Jennifer Rienks, PhD

**Staff:**

Jim McManus, CFO

Beverly Wells, Assistant Controller

Michael Lighthawk, EA

**Location:**

District Conference Room at Drakes Landing

100B Drakes Landing Road, Suite 250

Greenbrae, CA 94904

### **REGULAR MEETING AGENDA**

- |   |                    |
|---|--------------------|
| <b>I. Call to Order</b>   | <b>Bedard</b>      |
| A. Roll Call  |                    |
| B. Approval of Agenda (Action)  |                    |
| C. Approval of Minutes of previous regular meeting of May 1, 2018 (Action)  |                    |
| D. Approval of Minutes of previous closed session of May 1, 2018 (Action)   |                    |
| E. General Public Comment - <i>Any member of the public audience may make statements regarding any items NOT on the agenda. Statements are limited to a maximum of three minutes. Please state your name if you wish to be recorded in the minutes.</i> |                    |
| <br><b>II. Finance</b>  | <br><b>McManus</b> |
| A. Financial Report – May 31, 2018  |                    |
| B. Review Travel Policy   |                    |
| C. Review Disbursement Policy (Financial Procedures & Internal Controls)  |                    |
| <br><b>III. Scheduling</b>  | <br><b>Bedard</b>  |
| ▪ Discuss Committee Meeting Times   |                    |
| <br><b>IV. Agenda Items for Next Meeting</b>  | <br><b>Bedard</b>  |
| <br><b>V. Adjournment</b>   | <br><b>Bedard</b>  |